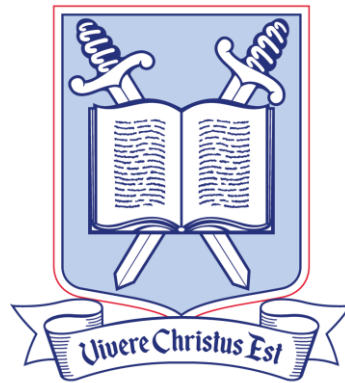


St Paul's
Catholic College



Booragul

Stage 4

Year 7

***Assessment Policy
and
Schedules***

2018

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Dear Students and Parents

Every student at St Paul's receives an assessment overview for the year. This takes the form of an outline for each course, together with an assessment grid and assessment procedures.

These assessment overviews are designed for you to:

- **know** what assessments you will have, and
- learn to **plan** for your assessments so you can perform better in them. Please keep in mind that dates will, at times, be changed and students will be notified.

You need to be aware of three **important aspects** of assessments:

1. If you are **absent** from an assessment task or are away when it should be handed in, on the day you return to school you need to **bring a letter or email** your Tutor Group teacher explaining the reason for the absence. On the day of your return you will be required to undertake or submit the task. Marks will be awarded as normal provided the explanation for the absence is satisfactory. Estimates are only given in exceptional circumstances. Parents **should telephone or email the school** if you are away when a task is scheduled and arrange for a message to be passed onto the relevant Leader of Pedagogy.
2. If you have a good reason for not having time to complete an assessment task (eg you have been ill for a week), you can **apply for an extension** by a written parental request presented to the Leader of Pedagogy. It is usually anticipated that this is clearly done in advance of the due date.
3. If you are absent without explanation or fail to submit a task on time without an adequate explanation, you will be penalised according to the following scale:

Task Submitted	Penalty
1 Day Late	20% of total possible mark
2 Days Late	40% of total possible mark
3 Days Late	Zero Mark Awarded

Please remember that all tasks still **must be submitted** regardless of penalties to fulfil NSW Education Standards Authority (NESAs) expectations. Students who fail to submit tasks will be required to attend school after hours to complete outstanding assessment work.

All assessment task notifications **will be available to view on the school Student Portal via MNConnect. Assessment Handbooks can also be viewed on the St Paul's Catholic College website.**

It is vitally important that you realise managing assessment is complex, but we are training students to be responsible organisers in their school responsibilities.

I hope this information allows you to be a far better prepared student in 2018.

Every success,



Mr Graeme Selmes
Principal

Plagiarism

Do not Plagiarise

Plagiarism is the use of another person's words or ideas, without stating where they came from. It is a form of **theft**.

Plagiarism is dishonest, unfair to you and others and is illegal under the Copyright Act, 1963.

There are two types of plagiarism:

1. **Deliberate Plagiarism** - this involves buying or stealing an essay, hiring someone to write it for you or copying from any other source without citing it.
2. **Accidental Plagiarism** – using some else's ideas without referring to them or using "notes" that are really "quotes".

Always cite the following:

Internet sites, magazines and newspapers, books, pamphlets, music, TV and movies, personal interviews, maps and other students' work.

To avoid plagiarism:

- Write new information in point form
- Identify the source you are using **immediately**
- Record the author, title, publication details or web site
- Use your own words
- Put quotation marks around direct sources – note the page

For assistance with bibliographies please see the Librarian.

IF YOU PLAGIARISE ALL OF THE TASK YOU WILL NOT BE AWARDED ANY MARKS

Non-Submission of an Assessment Task

If you have legitimate reasons for non-submission then the following options may be exercised:

- a) Bring a note from your parent/guardian on the day of your return and give to your Tutor Group teacher
or
- b) Apply for an extension if there is a valid reason that you cannot do the task on time. This must be done before the due date.

It is not satisfactory to miss an assessment task and be content just to receive a **Zero '0'**. You must hand in the task anyway, within (3) days to receive a reduced mark.

If you fail to complete a task the following procedure will apply:

Written warning letter is sent home to say you did not complete the task by the due date.



The letter tells you that the task needs to be submitted by the following Tuesday.



If you still do not hand in the task you will automatically be placed on afternoon detention.



During the detention (which is different to normal afternoon detention) you will be given time to complete the outstanding task or some part of it.

You need to submit Assessment Tasks, even if you receive a **Zero (0)**, as you still need to meet the course outcomes to fulfil the expectations of the NSW Education Standards Authority.

Reports

Students will be issued with **three reports during Year 7**. They are as follows:

- **Term 1 Interim Report** will be a brief reflection on the student's progress to date and their approaches to learning.
- **Term 2 Report** will be more comprehensive, summative report of Semester One, providing both feedback and direction for Semester Two.
- **Term 4 Report** will provide each student with a summation of their approaches to learning throughout the academic year.

English

Stage 4 – Year 7

Course Overview

Year 7 English is programmed in accordance with the new Stage 4 English Syllabus for the Australian Curriculum to provide experiences and skill development for students in the language modes of reading, writing, speaking, listening, viewing and representing.

Students engage with a variety of texts including film and other visual plus multi-media material to complete both responding and composing tasks.

Ongoing class-based formative and across-the-form summative tasks form the assessment process as outlined below. Classes are streamed into three ability bands.

Students who present with special needs as a result of their primary school performance, Term 1 classwork or the nation-wide NAPLAN test are referred to the school's Learning Support Faculty.

Assessment Overview

Semester 1

Task	Semester Weighting for Report 1	Yearly Weighting for 2019 class grading	Timing
1. Unit 2 & Education Perfect	100%	20%	Term 1, Week 11
Total	100%		

Semester 2

Task	Semester Weighting for Report 2	Yearly Weighting for 2019 class grading	Timing
2. Unit 3	25%	20%	Term 2, Week 9
3. Unit 5	25%	20%	Term 3, Week 10
4. Unit 6 & Education Perfect	25%	20%	Term 4, Week 5/6
Formative class work (moderated against Tasks 1,2,3 & 4)	25%	20%	Term 4, Week 5
Total	100%	100%	

HSIE – Human Society and its Environment

Stage 4 – Year 7

Course Overview

History

Year 7 History is programmed in accordance with the new Stage 4 History syllabus for the Australian Curriculum. The aim of History is to enable students to acquire the knowledge and understanding, historical skills, values and attitudes essential to an appreciation of the past and to prepare students for informed and active citizenship in a changing world.

Topics

- Investigating the Past
- The Mediterranean World – Greece

Geography

The aim of Geography is to enable students to acquire the knowledge and understanding, skills, values and attitudes essential to an appreciation of geographical phenomena and to prepare students for informed and active citizenship in a changing world.

Topics

- Investigating our World
- Global Environments

Assessment Overview

Semester 1

History

Task	Weighting	Timing
1. Common Task	50%	Term 1, Week 9
2. Class Tasks – small tasks that will include: <ul style="list-style-type: none">• Skills 15%• Literacy 15%• Class Activities 20%	50%	<i>Over the course of the semester as notice is given</i>
Total	100%	

Semester 2

Geography

Task	Weighting	Timing
1. Common Task	50%	Term 3, Week 7
2. Class Tasks – small tasks that will include: <ul style="list-style-type: none">• Skills 15%• Literacy 15%• Class Activities 20%	50%	<i>Over the course of the semester as notice is given</i>
Total	100%	

Languages

Stage 4 – Year 7

Stage 4 French 2018

Course Overview

Year 7 will study French for a period of one year only. Students may then choose a language as an elective in Year 9 or Year 11, as part of their program of study.

The six periods per fortnight will cover various topics of interest broken into the four components of Reading, Writing, Listening and Speaking skills.

Various cultural aspects will be highlighted, where, and if possible, by visits to a restaurant, a cooking experience at school, visiting theatre groups and relevant film clips.

French

Some topics covered include:

- * Communication
- * The Family
- * Time
- * Celebrations
- * The culture of the country studied
- * School
- * Food: at the Market
- * Leisure

Assessment Overview

Semester 1

Task	Weighting	Timing
1. Reading	50%	Term 1, Week 9 (in class)
2. Presentation (family etc)	50%	Term 2, Week 6 (in class)
Total	100%	

Semester 2

Task	Weighting	Timing
3. Listening	50%	Term 3, Week 8
4. Writing	50%	Term 4, Week 6 (Exam)
Total	100%	

Stage 4 German 2018

Course Overview

Year 7 will study German for a period of one year only. Students may then choose a language as an elective in Year 9 or Year 11, as part of their program of study.

The six periods per fortnight will cover various topics of interest broken into the four components of Reading, Writing, Listening and Speaking skills.

Various cultural aspects will be highlighted, where, and if possible, by visits to a restaurant, a cooking experience at school, visiting theatre groups and relevant film clips.

German

Some topics covered include:

- * Communication
- * The Family
- * Time
- * Celebrations
- * The culture of the country studied
- * School
- * Food: at the Market
- * Leisure

Assessment Overview

Semester 1

Task	Weighting	Timing
1. Reading	50%	Term 1, Week 9 (in class)
2. Presentation (family etc)	50%	Term 2, Week 6 (in class)
Total	100%	

Semester 2

Task	Weighting	Timing
3. Listening	50%	Term 3, Week 8
4. Writing	50%	Term 4, Week 6 (Exam)
Total	100%	

Mathematics

Stage 4 – Year 7

Course Overview

Grading of Classes:

All students follow a common course. It is anticipated that classes will change at the end of each semester based on results attained during that semester.

Equipment:

Students will need a calculator and a ruler for assessment tasks. Geometrical instruments will be required for geometry topics.

The NSW Education Standards Authority (NESA) has a list of scientific calculators approved for use by students. Staff will only support students in their use of Casio fx or Sharp EL calculators from the NESA's list. All other brands may not be suitable and staff will not be able to show students their functions. Please note that the use of mobile phones as calculators is not permitted by NESA.

Assessment

There will be a common examination/s used for the assessment of students during each semester. Classwork and homework will be reported on separately to examination results.

Assessment Overview

Semester 1

Task	Weighting	Timing
1. Examination/s common paper/s	70%	Term 2, Week 6
2. In class Topic Tests	30%	<i>During the semester</i>
Total	100%	

Semester 2

Task	Weighting	Timing
1. Examination common paper	70%	Term 4, Week 6
2. In class Topic Tests	30%	<i>During the semester</i>
Total	100%	

Music

Stage 4 – Year 7

Course Overview

Welcome to High School Music! In this course students will further develop the skills already learned in primary school. Performing, Composing and Listening are the three main learning areas. Students will develop some practical skills as well as the knowledge needed to understand many different styles of music. Students will study Music as a semester long course, completing the course in either Semester One or Two.

Topics

You will learn about music through the topics including:

- Introduction to Music
- Spooky Music

Assessment Overview

Semester Course Assessment

Task	Weighting	Timing
1. Group Composition/Performance	50%	Sem 1, Term 1 Week 9 Sem 2, Term 3, Week 9
2. Listening & Theory Exam	50%	Sem 1, Term 2, Week 6 Sem 2, Term 4, Week 6
Total	100%	

PDHPE

Stage 4 – Year 7

Course Overview

PDHPE classes at St Paul’s are ungraded.

The Year 7 PDHPE program will consist of:

- Theory based units of work
- A series of practical units covering a variety from individual and team sports and skills, gymnastics and fitness.

Assessment Overview

Report marks reflect actual results, and achievement of Performance Descriptors, from selected units of work, within that Semester, compared with all students in the year.

Assessments will take a variety of styles including quizzes, an assignment/report etc. and a mark given to reflect practical work, in practical topics.

Note: Other units may be assessed on a class basis and would be reflected in the “class work” comment on the report.

Semester 1

Task	Weighting	Timing
1. Assignment – “Reducing Risk on the Road”	35%	Term 1, Week 10
2. In class unit quizzes	35%	<i>Progressive</i>
3. Practical Component	30%	<i>Progressive</i>
Total	100%	

Semester 2

Task	Weighting	Timing
4. Assignment – “Drugs- Reality and Risk”	35%	Term 3, Week 9
5. In class unit quizzes	35%	<i>Progressive</i>
6. Practical Component	30%	<i>Progressive</i>
Total	100%	

Religious Studies

Stage 4 – Year 7

Course Overview

Year 7 Religion is programmed in accordance with the Catholic Schools Diocese of Maitland-Newcastle K-12 Religion Syllabus. There are Four Strands that are followed throughout the following units of works; Jesus and Scripture, History and Beliefs, Celebration and Prayer and Justice and Morality.

Topics

- Faith Story Witness
- Catholic Beliefs
- Knowing Jesus
- The Hebrew Scriptures
- Church History: The Middle Ages

Assessment Overview

Semester 1

Task	Weighting	Timing
1. Media Task- 3 part task	60%	Term 1 Part A: Week 5 Part B: Week 6 Part C: Weeks 5-8
2. In class tasks	40%	<i>Over the course of the semester</i>
Total	100%	

Semester 2

Task	Weighting	Timing
3. Written 3 Part Response	60%	Term 3, Week 9
4. In class tasks	40%	<i>Over the course of the semester</i>
Total	100%	

All tasks are compulsory and must be submitted on the due date in accordance with the policy stated in this Assessment Handbook.

Science

Stage 4 – Year 7

Course Overview

Year 7 classes are graded into 3 streams. Students may have minimal movement in classes at the end of the Semester 1.

- The Topics listed below will lead to the students' achievement of the syllabus knowledge and skills outcomes for Stage 4.
- Listed Topics will be assessed using both written examinations and skills based activities during class time.
- All students are supplied with subject outcomes at the beginning of each topic. These can be used to focus on Revision. They are available on the school intranet.

Semester One Topics

- Introduction to Science (5 weeks)
- "Mythbusters" Project (2 weeks)
- In the Playground (5 weeks)
- Water (5 weeks)

Semester 1

Task	Weighting	Due in:
1. Skills Based Assessment Task	100%	Term 1, Week 7

Semester Two Topics

- It's All Mixed Up (5 weeks)
- Mass Extinction (5 weeks)
- Consumer Science (5 weeks)

Semester 2

Task	Weighting	Due in:
2. Examination	100%	Term 4, Week 6

Please note: Timing of units of work are not final and dates for completion need to be flexible.

Technology (Mandatory)

Stage 4 – Year 7

Course Overview

Students learn about technologies and use a range of materials, tools and techniques. They will develop their ability to design, produce and evaluate quality solutions that respond to identified opportunities and needs.

Students will complete four Design Tasks on a rotation basis over the year. The order of these units will vary.

Each unit of work includes a Product that is made as well as a Design Folio to support the Product made.

Assessment Overview

Semester 1

Task	Weighting	Timing
Rotation 1		
1. Information, Communication & Technology Presentation	60%	Term 1, Week 10/11
2. Progressive Portfolio	40%	Term 2, Week 6/7
Total	100%	

Semester 2

Task	Weighting	Timing
Rotation 2		
3. Product and Folio	60%	Term 3, Week 9/10
4. Progressive Portfolio	40%	Term 4, Week 5
Total	100%	

Visual Arts

Stage 4 – Year 7

Course Overview

Students in Year 7 Visual Arts will enjoy:

- Artmaking
- Art Criticism and Theory

through participating, engaging, experimenting and investigating art, artists and the art world. They will experience art making in the following forms:

- Painting
- Drawing
- Clay sculpture
- Digital Photography
- Film

All students are given a Visual Arts Process Diary (VAPD) to support their exploration of their Artmaking. It is essential that students work consistently in class and, where necessary complete all work in VAPD. Students will study Visual Arts as a semester long course, completing the course in either Semester One or Two.

Assessment Overview

Semester Course

Task	Weighting	Timing
1. I Can't Believe It's Art Artist's Narrative	50%	Term 1 Week 8 Term 3 Week 8
2. Look At Me Mixed Media Portrait	50%	Term 2 Week 7 Term 4 Week 7
Total	100%	

Year 7 Assessment Task Calendar 2018

Term 1

Week 1	
Week 2	
Week 3	
Week 4	
Week 5	Religion Task 1A & 1C (Weeks 5 - 8)
Week 6	Religions Task 1B
Week 7	Science Task 1
Week 8	Visual Arts Task 1
Week 9	History Task 1; French Task 1; German Task 1; Music Task 1
Week 10	PDHPE Task 1; Technology Task 1
Week 11	English Task 1; Technology Task 1

Term 2

Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	7 – 10 Maths Exams Commencing Wed 6.6.18 – Fri 8.6.18 French Task 2; German Task 2; Music Task 2 Technology Task 2
Week 7	Technology Task 2; Visual Arts Task 2
Week 8	
Week 9	English Task 2
Week 10	

Year 7 Assessment Task Calendar 2018 Term 3

Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	Geography Task 1
Week 8	French Task 3; German Task 3; Visual Arts Task 1
Week 9	Music Task 1; PDHPE Task 4; Religion Task 3; Technology Task 3
Week 10	English Task 3; Technology Task 3

Term 4

Week 1	
Week 2	
Week 3	
Week 4	
Week 5	Technology Task 5
Week 6	Exam Block Year 7 – 9 English Task 4; French Task 4; German Task 4; Maths Task 1; Music Task 4; Science Task 2
Week 7	Visual Arts Task 2
Week 8 - 11	